



**Embassy of the United States of America**

Islamabad, Pakistan

Date: Sep 15, 2023

Pages: 1 to 4

To: **Offeror**

Request No: **19PK3323Q1181**

From: Contracting Officer  
General Services Office  
US Embassy,  
Diplomatic Enclave, Ramna 5,  
Islamabad.

E-mail: [AliZ4@state.gov](mailto:AliZ4@state.gov);

Phone: 92-51-201-4417

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**Subject: Request for Quotation – Engineering Service – PipeHunter Machine’s Mounting of Truck’s Frame**

The U.S Embassy, Islamabad announces opportunity for the Open Market Vendors to participate in the bidding of “Engineering Service – PipeHunter Machine’s Mounting of Truck’s Frame”. It will be a Firm-Fixed Price Purchase Order and bids from all potential offerors will be accepted based on the trade’s relevancy, service’s performance time & competitive pricing.

**1. Items Description**

Sr. #	Item’s Details	Required Quantity
1	<b>Engineering Service – PipeHunter Machine’s Mounting of Truck’s Frame.</b>  <i>Note: The Comprehensive SOW is attached along with this RFQ for read-through and offering a potential bid.</i>	<b>01 Job</b>

**2. Terms & Conditions:**

**a) Mode of Payment:**

Payment will be processed through EFT within 30 days of the date that a correct invoice conforming to the provisions of the Purchase Order is received at the US Embassy, Islamabad Warehouse and satisfactory completion of the delivery of acceptable items.

**b) Period of Performance/ Delivery Address:**

- The delivery is required to be made within **one month** after receiving the approved Purchase Order.
- Vendor will provide the services at the designated area close by the U.S Embassy, Diplomatic Enclave, Ramna 5, Islamabad.
- The vendor will share the credentials of the workforce (CNICs, NADRA verification, Vehicle's Details, Driving Licenses & Undertaking on Company's Letterhead regarding the provision of services and adherence to the Security Rules inside the Diplomatic Enclave.

**c) Inspection & Acceptance:**

A Government representative will inspect the items at the time of delivery or later to determine the quality, PTA approved status, acceptability and payment shall be released accordingly. Any item found with change in Specs, Quality, Brand shall be returned to the vendor without entertaining the payment claim.

**3. FAR/ DOSAR Clauses applies on this Solicitation:**

FAR & DOSAR (attached) clauses will apply to this Procurement. These clauses can be accessed through following link:

FAR 52.252-2 Clauses Incorporated by Reference (FEB 1998)

This purchase order or BPA incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<https://www.acquisition.gov/far>

DOSAR clauses may be accessed at:

<http://www.statebuy.state.gov/dosar/dosartoc.htm>

**FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1) CLAUSES**

Number	Title	Date
52.204-7	SYSTEM FOR AWARD MANAGEMENT	OCT 2018
52.204-9	Personal Identity Verification of Contractor Personnel (if contractor requires physical access to a federally controlled facility or access to a Federal information system)	JAN 2011

52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE	OCT 2018
52.204-18	COMMERCIAL AND GOVERNMENT ENTITY CODE MAINTENANCE	JUL 2016
52.212-4	Contract Terms and Conditions – Commercial Items (Alternate I (MAY 2014) of 52.212-4 applies if the order is time-and-materials or labor-hour)	OCT 2018
52.225-19	Contractor Personnel in a Diplomatic or Consular Mission Outside the United States (applies to services at danger pay posts only)	MAY 2020
52.227-19	Commercial Computer Software License (if order is for software)	DEC 2007
52.228-3	Workers' Compensation Insurance (Defense Base Act) (if order is for services and contractor employees are covered by Defense Base Act insurance)	JUL 2014
52.228-4	Workers' Compensation and War-Hazard Insurance (if order is for services and contractor employees are not covered by Defense Base Act insurance)	APR 1984
52.244-6	SUBCONTRACTS FOR COMMERCIAL ITEMS	NOV 2020
52.246-26	REPORTING NON-CONFORMING ITEMS	JUN 2020

#### 4. Evaluation Criteria:

The opportunity will be awarded on the basis of “**Lowest Price Technical Acceptability**”.

#### 5. Quote Submission's Due Date:

No Quote will be accepted after **September 25, 2023** via Email to following email addresses:

[AliZ4@state.gov](mailto:AliZ4@state.gov) & [Islamabad\\_GSO\\_Procurement@state.gov](mailto:Islamabad_GSO_Procurement@state.gov)

#### *Other Requirements:*

- a. Prepare your quotation on your company letterhead in accordance with the requested details of this RFQ.
- b. Include below information in bid:
  - i Services Period after receiving of Purchase Order.
  - ii Bid must be valid for 30 days from the closing date for this solicitation.
  - iii Acceptance of our Net 30 days Payment terms.

- iv Valid DUNS Number and SAM Registration is required.
- c. Bidder must have a physical business address and good financial health in order to get this opportunity awarded.
  - d. Please provide reference of our Request Number 19PK3323Q1181 in all your correspondence regarding this request for price quotation.
  - e. The vendor shall be responsible for the Safety of their staff while performing the job and will use the necessary PPE. The Embassy will not take any responsibility for the injury or mishap during the provision of services nor entertain any insurance or medical claim.
  - f. The required coordination shall be made with the COR of this Project after receiving the approved PO.
  - g. Please note that U.S. Embassy is exempted from taxes, therefore, submit a Tax-Free Quote.
  - h. The Embassy needs the delivery detailed in 2(b) above and WILL NOT provide any Custom Clearance related documents in case of import clearance.
  - i. The Embassy may only provide the Tax Exemption Certificate from Ministry of Foreign Affairs after receiving the PROFORMA Invoice and it may take time of 60 – 90 days. The vendor/ firm will be responsible to get the Zero-Rated Certificate from Federal Board of Revenue (FBR).

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